

DUNKERTON CITY COUNCIL met in regular session, **January 11, 2021**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Brian Roquet, Ron Reichen, Derek Shaner, Allison Baugher, and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Residents could participate via an online session at Zoom.us by entering meeting ID: 837 0188 1374 and password: 851919. Residents could also participate via audio by dialing 1.312.626.6799 and entering the meeting ID and password listed above.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Reichen moved, Roquet seconded to approve the Consent Agenda by one motion a) January 11, 2021 Agenda, b) December 14, 2020 Council Minutes Regular Mtg; January 5, 2021 Special Meeting c) Dec 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, and Bills Resolution 2021-1.

#### Department Head Reports:

- Ambulance Chief Nesbit stated he did not have any additions to his written report.
- Police Chief Stafford wanted to alert the council and residents of a new telephone scam. The caller states the resident has won a prize but in order to collect, the resident will need to purchase gift cards and give the caller the gift card information. Chief Stafford has asked that this information be added to the council update section of the Dunkerton News.
- Clerk Steffen stated she will be asking the council to set budget workshop dates.
- Public Works Director Loftus mentioned there is a new DNR water permit requirement which will require additional testing on a daily, monthly and quarterly basis.

Moved by Reichen, seconded by Shaner to approve a birthday proclamation for current resident Faye Ann Newsom congratulating her on a birthday milestone.

Moved by Roquet, seconded by Baugher to approve city attorney contract renewal with Laura Folkerts from Dutton, Daniels, Hines, Kalkhoff, Cook & Swanson, PLC.

Moved by Roquet, seconded by Reichen to set a 2% cost of living raise for city staff beginning in July 2021.

The council discussed possible levy rates for the Maximum Levy Rate public hearing. Motion by Roquet to publish a proposed Maximum Levy Rate of 8.94% for FICA and IPERS only. Motion died for lack of a second. Moved by Baugher, seconded by Reichen to approve setting a public hearing date for a proposed Maximum Levy Rate of 11.11% for the next regular council meeting on February 8, 2020. The public hearing notice will include potential levies for property and liability coverage, FICA, IPERS and other employee benefits for a potential tax levy rate of \$11.11 per \$1,000 valuation. Roll call: Ayes – Baugher, Reichen, Smith and Shaner. Nays – Roquet. Motion carried.

Moved by Reichen, seconded by Shaner to accept and place on file the City of Dunkerton Ambulance Department's Constitution and By-Laws.

Moved by Roquet, seconded by Reichen to approve Resolution 2021-2 annual transfer of \$5,000 from the General Fund to the Ambulance Reserve Fund.

Moved by Baugher, seconded by Roquet to approve Resolution 2021-3 Safeguarding Personal

Information which is required when seeking federal grant money.

Moved by Reichen, seconded by Shaner to approve Resolution 2021-4 Code of Conduct.

Moved by Roquet, seconded by Baugher to repeal resolution 2020-65 Purchasing Policy and adoption of 2021-5 Purchasing Policy with Federal Regulation CFR Grants and Agreements, Part 200 Uniform Administrative Requirements.

Moved by Reichen, seconded by Shaner to approve Resolution 2021-6 Fraud Reporting Policy.

The council discussed a possible sign ordinance and will review other city ordinances.

Public Comments:

- None

Mayoral and Council comments:

- Mayor Schares stated the next budget work session will be January 20<sup>th</sup> at 5:00 pm.
- Council member Smith read a draft of an article to be submitted to the Dunkerton News.

With no further discussion, Reichen / Baugher to adjourn at 7:44 pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk