

DUNKERTON CITY COUNCIL met in regular session, **January 14, 2019**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Bill Richard, Tom Delong, Tina Dalton and DJ Manahl. Quorum present. Delong led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Manahl moved, Delong seconded to approve the Consent Agenda by one motion: a) January 14, 2019 Agenda b) Dec 10, 2018 Council Minutes Regular Mtg; Jan 8, 2019 Council Minutes Special Mtg c) Dec 2018 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, Library Stats, and Payment of Monthly Claims with the correction of the Thomas James invoice for \$3,360.82.

#### Department Head Reports:

- Library Dir Wheeler mentioned the library board is reviewing fire alarm systems and seeking proposals. Dir Wheeler stated an issue with the hallway heater is being addressed.
- Fire Chief Manahl mentioned the annual chili soup fundraiser will be Saturday, Feb 2 from 4:00 – 7:00 pm.
- Police Chief Krieger stated a self-defense class was offered in conjunction with the BHC Sheriff's department and was well attended. Future classes are to be offered.
- Ambulance Chief Stout stated the ambulance department's state inspection will be March 7<sup>th</sup>.
- Clerk Steffen requested the Council hold a budget meeting on January 17<sup>th</sup> to review FY2020 numbers.
- Public Works staff member Kuenstling stated the pressure gauge had been installed at the lift station so IIW Engineering can complete their water capacity analysis.

#### Public Comments:

- Mr. Eli Shimp addressed the Council regarding the leak in front of his home. Mr. Shimp stated that Chad Toneff from Chad's Plumbing had determined the leak was originating from underneath Mr. Shimp's driveway between the curb stop and his home. While in the process of correcting this leak, 2 additional leaks were uncovered between the curb stop and the main. It appears the water connection failures may have been due to PVC pipe that was used for construction when the neighborhood was originally developed. The bill for these repairs is approximately \$8,000. In addition to the current repairs that have been completed, Mr. Shimp stated that his driveway as well as his neighbor's driveway will need to be repaired in the spring. Mr. Shimp asked the Council if the City would be paying for any of these repairs. Mayor Jessen replied that he would have the City Attorney review this issue.

A resident requesting to have penalties waived for utility account 229005 did not appear. Council took no action. Utility penalties will remain.

Moved by Manahl, seconded by Dalton to approve Resolution 2019-1 Transfer from General Fund to Ambulance Reserve Fund of \$5,000. This is the annual transfer which is to be used towards the purchase of a future ambulance.

Moved by DeLong, seconded by Manahl to approve Resolution 2019-2 Setting Wage for Police Chief Krieger at \$23.00/hr retroactively to October 29, 2018. Original motion to hire Chief Krieger stated offering \$22.50/hr but intent was to also increase wage to \$23.00/hr at 90 days if 90 day review warranted raise. Since original motion did not include 90 day raise and 90 day review was favorable, the Personnel Committee sought to increase wage by \$.50/hr retroactively to Oct. 29, 2018.

Moved by Lichty, seconded by Manahl to approve employee handbook updates. City Attorney Peters reviewed the City's employee handbook and recommended changes to the following sections: 5.03A Use of Technology; 5.03 Use of Telephone / Cellular Phone; 1.03 Hiring Relatives; 5.16 Progressive Discipline (Standards of Conduct and Corrective Action); 3.02A Personal Days; 3.03 Sick Leave Benefits; and 5.05 Overtime / Compensatory Time.

Renewal of Chucky's Tollgate liquor license was tabled.

Moved by Manahl, seconded by Lichty to approve posting an open position for a cleaning person for City Hall and the Fire Station. Ms. Marge Grady, the current cleaning person for the City, will be retiring at the end of March.

Moved by Dalton, seconded by Manahl to approve entering into a 28E Agreement with the City of Fairbank regarding the borrowing of City equipment.

Moved by Manahl, seconded by Dalton to approve selling old City street signs for \$10 each on a first come, first serve basis.

Mr. Justin Schilling addressed the Council about the pursuit of a year round youth rec program. Mr. Schilling mentioned he would be interested in being the coordinator of the program if it comes to fruition. The Council asked Mr. Schilling to gather costs for such a program and return to the Council at that time.

Mayoral and Council comments:

- Council member Manahl asked if fire department designation signs have been ordered. Per Public Works member Reynolds, the signs have been ordered along with the DOT signs.
- Mayor Jessen stated that he has asked Chief Krieger to research lowering the speed limit on Canfield beginning at the Cemetery.

With no further discussion, Manahl / Lichty to adjourn at 7:46 pm.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk