

DUNKERTON CITY COUNCIL met in regular session, **February 11, 2019**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:02 p.m. Council members present: Mark Lichty, Bill Richard, Tom Delong, Tina Dalton and DJ Manahl. Quorum present. Manahl led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Delong moved, Lichty seconded to approve the Consent Agenda by one motion: a) February 11, 2019 Agenda b) Jan 14, 2019 Council Minutes Regular Mtg; Jan 17, 2019 Council Minutes Special Mtg, Jan 31, 2019 Council Minutes Special Meeting c) Jan 2019 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Police, Library Stats, and Payment of Monthly Claims.

Department Head Reports:

- Library Dir Wheeler was unable to attend.
- Fire Chief Manahl mentioned the jaws of life will need to be repaired and the lights on truck 101 will be exchanged with LED. Chief Manahl also mentioned the soup supper was a great time and well attended.
- Police Chief Krieger stated the police department had 10 calls and that she and Officer Roquet attended the Black Hawk County Sheriff's training.
- Ambulance Chief Stout stated the department has had a number of tough calls this month and the weather has not helped. Chief Stout thanked the fire department and the ambulance crew for all of their hard work. She stated both departments are excellent!
- Clerk Steffen stated her report was in the Council packet and reminded the Council that a public hearing for the budget will need to be set.
- Public Works staff member Reynolds stated that public works member Keith Kuenstling has accepted a new position and interviews have been underway.

Public Comments:

- Mr. Zach Pierce, previous Public Works Director, addressed the Council regarding water issues and stated there have been a number of infrastructure issues over the years. He said there were water issues outside of the McConnell and Westergreen homes and the City paid for those repairs.
- Mr. Chad Toneff stated there are a variety of service pipes that have been used in the Bar-Haup addition – DR18, DR20, Schedule 40 and Schedule 80 on the service lines and main.
- Mr. Ron Reichen asked if it had been determined who is responsible for snow removal in front of the Dunkerton Community Hall. Clerk Steffen replied that the City Attorney has reviewed the Dunkerton Community Hall's Constitution and By-Laws and since the Hall is not affiliated with the City, the Hall would be responsible for its own snow removal.
- Ms. Cathy Rigdon asked the Council what the role of the Council is and what is the role of the Mayor. Council member Manahl stated the Mayor's responsibility is to oversee the meeting and to make any recommendations or suggestions to the Council. The Council's role is to discuss the issues and to vote on them.

Moved by Manahl, seconded by Dalton to set the public hearing for the FY2020 Budget

hearing for March 11, 2019.

The Council discussed the location of the new digital sign for the Dunkerton Community School and found no conflict with the sign or its location.

Moved by Manahl, seconded by Lichty to approve renewal of the Kwik Star liquor license.

Moved by Manahl, seconded by Dalton to approve renewal of Chucky's Tollgate liquor license.

Moved by Manahl, seconded by Lichty to approve the resignation of public works member Keith Kuenstling.

The Council discussed appointment of an Interim Public Works Director during this transition period within public works. Mr. Kuenstling's last day will be Feb. 21st and there may be a period where training is required if someone without certifications is hired. The Mayor requested approval to appoint Mr. Chris Reynolds as Interim Public Works Director during this period. Council member Manahl asked if this position needs to be advertised in the paper. Since Mr. Reynolds is still an employee with the City, the position would not need to be advertised as he would just be taking on additional duties. Moved by Delong, seconded by Richard to approve the appointment of Chris Reynolds to Interim Public Works Director. Ayes: Dalton, Delong, Richard and Lichty. Nays: Manahl. Motion carried.

The Council discussed the position of a full-time public works staff member. Initially, this position was intended to be a second full-time position for public works but with Mr. Kuenstling's resignation, the Council discussed filling Mr. Kuenstling's position. Moved by Lichty, seconded by Delong to offer a full-time position to Mitch Juhl for \$22.50/hr. Certification raises to be as follows: \$.50/hr for acquisition of Class B CDL within 90 days of hire and \$.50/hr for each of three certifications – Drinking Water Distribution Grade 1, Drinking Water Treatment Grade 1 and Waste Water Treatment Grade 1 within 2 years of hire. Offer also to state that employee will remain with the City for 2 years after obtaining the last certification. In lieu of health and dental benefits, employee will receive Taxable Cash Compensation of \$300/month.

The Council also discussed an alternative offer if Mr. Juhl should decline. Moved by Richard, seconded by Dalton to offer a full-time position to Mark Manson should Mr. Juhl decline. Offer to state \$19.50/hr with certification raises as follows: \$.50/hr for each of three certifications – Drinking Water Distribution Grade 1, Drinking Water Treatment Grade 1 and Waste Water Treatment Grade 1 within 2 years of hire. Offer also to state that employee will remain with the City for 2 years after obtaining the last certification. Employee to move into the Dunkerton area to meet emergency response time criteria. Offer to include up to \$1,500 in moving expenses to be reimbursed. Receipts related to moving expenses must be turned into City Hall for reimbursement. In lieu of health and dental benefits, employee will receive Taxable Cash Compensation of \$300/month.

The Council discussed the second public works position and whether it should be a full-time or part-time position. Council member Manahl felt the second position should be a full-time position. Mayor Jessen commented that the public works staff is not as busy over the winter months and felt the second public works position should be a part-time position. The Council discussed starting the position as part-time and possibly changing the position to full-time in the future, if warranted. Moved by Lichty, seconded by Delong to offer Walt Anderson a part-time public works position at \$17.50/hr.

The Council discussed additional comp time accrual maximums. Moved by Manahl, seconded by Dalton to table discussion until March.

The Council discussed the Dunkerton Days Committee request to offer camping in the City lot across from the ball fields during the Dunkerton Days Celebration July 19-21, 2019. Since there is no electricity or toilet facilities in this area, this would be considered primitive camping. Police Chief Krieger stated she will want to perform additional patrols in this camping area. Moved by Manahl, seconded by Dalton to offer a 1 year trial for camping in the City lot across from the ball fields during Dunkerton Days July 19-21, 2019.

Ms. Amber Shimp addressed the Council regarding the ice issue outside her home at 410 Carroll Blvd. Ms. Shimp mentioned they have lived in their home for approximately 8 years and have had to fix the water issue outside of their home twice. The current bill from Chad's Plumbing for the repair is \$7,877.93. Per Mr. Toneff, boring was the most cost effective way to correct the water issue. Mr. Zach Pierce mentioned that water issues were paid for by the City when he was the Public Works Director. Council member Tina Dalton said the water issue outside of her home on Jolene Drive was paid for by the City. Mr. Ron Reichen said his water issue was not paid for by the City and he had personally addressed the Council at that time. Council member Manahl suggested the Council may want to consider adding \$1 to \$2 per month to each utility bill to help offset the cost of the water infrastructure issues that are coming to light. Moved by Manahl, seconded by Dalton to pay Chad's Plumbing bill of \$7,877.93.

Moved by Dalton, seconded by Lichty to go into Closed Session in accordance with Iowa Code section 21.5(1)(j) at 8:47 pm.

Let the record show that the Council resumed Open Session at 9:11 pm.

Moved by Manahl, seconded by Dalton to move forward with directions given to the City Attorney in Closed Session.

Mayoral and Council comments:

- None

With no further discussion, Manahl / Dalton to adjourn at 9:14 pm.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk