

DUNKERTON CITY COUNCIL met in regular session, **March 8, 2021**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Brian Roquet, Ron Reichen, Derek Shaner, Allison Baugher, and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Residents could participate via an online session at Zoom.us by entering meeting ID: 837 0188 1374 and password: 851919. Residents could also participate via audio by dialing 1.312.626.6799 and entering the meeting ID and password listed above.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Reichen moved, Roquet seconded to approve the Consent Agenda by one motion a) March 8, 2021 Agenda, b) February 8, 2021 Council Minutes Regular Mtg; c) Feb 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, Library and Bills Resolution 2021-9.

Department Head Reports:

- Library Director Wheeler mentioned there will be St. Patrick's Day Craft packets for area children and Friends of the Library have purchased 2 new shelving units.
- Ambulance Chief Nesbit stated 3 new ambulance members will be starting classes on March 17th.
- Fire Chief Manahl mentioned the pulled pork fund raiser was a huge success and thanked the community for their support.
- Police Chief Stafford stated he will begin sending letters to owners of unregistered vehicles in the community.
- Clerk Steffen mentioned she will be training the new Deputy Clerk on the city accounting software but has contacted La Porte City Utilities about possible utility training for the new Deputy Clerk.
- Public Works Director Loftus stated items are being left at the recycling center that cannot be recycled. Placing stickers on the bins stating cardboard only may be needed.

Mayor Schares opened the public hearing for the proposed FY2022 budget. Mayor Schares asked if the City had received any comments either for or against the proposed budget. Clerk Steffen stated the City had not received any comments either for or against the proposed budget. Mayor Schares then asked those in attendance and those attending via Zoom if there were any comments for or against the proposed budget with a tax levy rate of \$8.94424 per \$1,000 valuation. Hearing none, moved by Smith, seconded by Baugher to close the public hearing.

Moved by Roquet, seconded by Reichen to approve Resolution 2021-10 adopting the FY2022 budget with a tax levy rate of \$8.94424 per \$1,000 valuation.

Moved by Baugher, seconded by Shaner to approve setting the Water Filtration Plant construction public hearing for April 12, 2021. Construction plans include building the plant on the west side of Well 2. Water from Well 2 and Well 3 will be filtered through the filtration plant.

Moved by Roquet, seconded by Shaner to approve setting the Water Filtration Plant electronic bid letting for May 5, 2021.

Moved by Reichen, seconded by Baugher to approve Resolution 2021-11 setting Public Works Director

wages for Daniel Loftus at \$22.93/hr retroactively back to December 28, 2020 when he passed his wastewater certification.

Moved by Reichen, seconded by Shaner to approve Resolution 2021-12 setting Deputy Clerk wages at \$16.25/hr with a \$.75 cent raise to \$17.00/hr as of July 1, 2021 pending a successful 90-day probationary period. Candidate to be offered the position is Tiffany Delong.

Moved by Smith, seconded by Roquet to approve change order #1 for an increase of \$3,574.90 for relocation of sewer line and cleanout for the Marilyn Street Paving and Storm Sewer Improvement Project as submitted by Tschiggfrie Excavating and as recommended by VJ Engineering.

Moved by Baugher, seconded by Smith to approve payment #1 in the amount of \$278,680.90 to Tschiggfrie Excavating for the Marilyn Street Paving and Storm Sewer Improvement Project; with \$4,080.00 withheld pending establishment of the Fall 2020 seeding program as recommended by VJ Engineering.

Moved by Reichen, seconded by Roquet to approve Resolution 2021-13 Acceptance of Marilyn Street Paving and Storm Sewer Improvement Project with the exclusion of seeding until it is determined that Fall 2020 Seeding has been established.

Moved by Reichen, seconded by Baugher to approve Resolution 2021-14 Destruction of Records per the Iowa League of Cities Document Retention Manual for those documents no longer required to retain.

Moved by Roquet, seconded by Reichen to approve beginning the voluntary annexation process for the Mixdorf Nature Preserve and the lot south and adjacent to the school bus parcel. City has ownership; however, both parcels are outside the corporate city limits.

Moved by Baugher, seconded by Shaner to approve placing an ad for summer seasonal help.

Public Comments:

- Mr. DJ Manahl mentioned there is a truck at 100 E. Sycamore that has not moved and would like to know if the city will be addressing this issue. Chief Stafford stated letters will be sent to residents.

Mayoral and Council comments:

- Mayor Schares mentioned that he has been contacted by a company that may be interested in building a store. More information to follow.
- Council member Smith read a draft of an article to be submitted to the Dunkerton News.
- Council member Roquet stated he has contacted several cities about reimbursement for wellness recreation programs and most cities offer reimbursement for full-time employees only.

With no further discussion, Reichen / Baugher to adjourn at 8:05pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk