

DUNKERTON CITY COUNCIL met in regular session, **March 9, 2020**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Bill Richard, Brian Roquet, Ron Reichen and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Reichen moved, Roquet seconded to approve the Consent Agenda by one motion a) March 9, 2020 Agenda b) February 10, 2020 Council Minutes Regular Mtg; February 20, 2020 Special Meeting; c) February 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, Bills Resolution 2020-18, Spring Clean Up Day set for the 2nd Saturday in June - June 13, 2020 and Dunkerton Days celebration set for July 17-18, 2020.

Department Head Reports:

- Library Dir Wheeler stated she has submitted accreditation paperwork for the library, and she will be attending a one-day training class for the State Library's new website on April 1st.
- Fire Chief Manahl stated there was 1 call last month and that the firefighters continue to have monthly trainings.
- Police Chief Stafford stated since his start date on March 1, he has attended the Black Hawk County Investigators Meeting, 911 Board Meeting and gave a driver's education presentation at the school.
- Clerk Steffen stated she did not have any additional items to add to her report which was provided in the Council packets but had several items on the agenda for the Council to consider.
- Public Works Director Loftus mentioned Hydro Klean will be cleaning the force main on March 24th and the new city truck has arrived.

Mayor Schares opened the public hearing for the proposed FY2021 city budget. Mayor Schares asked if the City had received any comments either for or against the proposed FY2021 budget. Clerk Steffen stated the City had not received any comments either for or against the proposed budget. Mayor Schares then asked those in attendance if there were any comments for or against the proposed budget. Mr. Ed Jessen asked the Council why the expenses were almost a million dollars higher than revenue? Mr. Jessen stated the city should have enough money to do the projects outlined in the budget. Hearing no further comments, moved by Reichen, seconded by Roquet to close the public hearing.

Moved by Reichen, seconded by Roquet to approve Resolution 2020-19 FY2021 City Budget with a maximum levy rate of \$8.81133. Roll call vote – Ayes: Reichen, Richard, Smith and Roquet. Nays: Lichty. Motion carried.

Mayor Schares opened the public hearing for the not to exceed \$100,000 Water Revenue Capital Loan Notes. Mayor Schares asked if the City had received any comments either for or against the water revenue capital loan notes. Clerk Steffen stated the City had not received any comments either for or against the capital loan notes. Mayor Schares then asked those in attendance if there were any comments either for or against the water revenue capital loan notes. Hearing no further comments, moved by Lichty, seconded by Richard to close the public hearing.

Moved by Roquet, seconded by Lichy to approve Resolution 2020-20 not to exceed \$100,000 Water Revenue Capital Loan Notes.

Moved by Roquet, seconded by Lichy to approve Resolution 2020-21 \$100,000 Water Revenue Capital Loan Notes Anticipation Project Note, Series 2020 (Interim Planning and Design) (State of Iowa Revolving Fund Loan). This note will allow the city to enter into a State Revolving Fund Loan (SRF Loan) for planning and design services for the water filtration plant.

Moved by Roquet, seconded by Reichen to approve Resolution 2020-22 Consolidated Public Safety Communications 28E Agreement with Black Hawk County. The purpose of this agreement is to gain economy of operations while maintaining, improving, and coordinating the professional dispatching of public safety services in Black Hawk County.

Moved by Roquet, seconded by Smith to approve hiring the Auditor of State's office to perform the city's annual exam for fiscal year 2020.

Moved by Reichen, seconded by Roquet to approve Matt Stickfort Construction's maintenance shop repair bid of \$6,515. Bid includes removing existing vinyl siding on the south side of the maintenance shop, removing middle walk-in door and framing it in, and replacing both south side windows with double pane glass. In addition, Council approved \$150.00 for different colored rib steel on the bottom 3 ft portion of the building.

Moved by Roquet, seconded by Lichy to approve selling the public works 2003 Chevy truck to the highest bidder through a sealed bid process. Council approved seeking bids with a minimum bid amount of \$4,500. Bids will be due by 3:30 pm on April 9th, 2020.

Moved by Roquet, seconded by Lichy to approve Resolution 2020-23 Wages for Part-time Police Staff of \$20.00/hr for Officers Ed Adams and Andy Snyder.

Moved by Lichy, seconded by Reichen to approve Resolution 2020-24 Community Garden Plot Fee of \$25.00/plot.

Moved by Roquet, seconded by Lichy to approve Resolution 2020-17 ambulance billing fees.

Moved by Lichy, seconded by Roquet to approve sending out a Request for Proposal (RFP) for ambulance billing service providers.

Moved by Roquet, seconded by Lichy to approve posting for summer seasonal help. Summer help duties will primarily consist of mowing and weed whipping. Applicants must be 16 years or older.

Moved by Richard, seconded by Reichen to approve Resolution 2020-25 Urban Revitalization Application for Property Tax Exemption at 404 Marilyn Street.

Moved by Roquet, seconded by Lichy to approve splitting 6.69 acres from parcel number 9011-33-301-001. Parcel will be located near the Dunkerton Fire Station at the end of Jon Rd.

Public Comments:

- None

Mayoral and Council comments:

- Council member Smith read a draft of an article to be submitted to the Dunkerton News.
- Mayor Schares stated he has met with Dick Eldridge from Thomas James regarding recycling services. As of this time, Mr. Eldridge mentioned cardboard is the only product he is able to recycle.
- Mayor Schares mentioned that the City is currently working with the City Attorney and School to update land swap documents.
- Mayor Schares informed the Council that the City will have a risk assessment meeting with ICAP in mid-March.

With no further discussion, Lichty / Reichen to adjourn at 7:55 pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk