

DUNKERTON CITY COUNCIL met in regular session, **March 11, 2019**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Bill Richard, Tina Dalton and DJ Manahl. Quorum present. Richard led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Manahl moved, Dalton seconded to approve the Consent Agenda by one motion: a) March 11, 2019 Agenda b) February 11, 2019 Council Minutes Regular Mtg; Feb 20, 2019 Council Minutes Special Mtg c) Feb 2019 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, Library Stats, Payment of Monthly Claims, Fire Department Constitution and By-Laws, Gage Wilson as Probationary Fire Department member, and Kwik Trip's Change of Ownership Application for Iowa ABD.

#### Department Head Reports:

- Library Dir Wheeler attended the Black Hawk County Library Director's meeting and has multiple programs scheduled at the Library over the next few weeks.
- Fire Chief Manahl mentioned a pump for one of the fire trucks has been sent in for repair. Estimated cost of repairs will be approximately \$1,800.
- Police Chief Krieger mentioned the squad car has a new printer and scanner. Citations can now be issued electronically.
- Ambulance Chief Stout stated the 3-year state inspection was March 7<sup>th</sup> and the Ambulance Department passed.
- Clerk Steffen mentioned that the proposed City Budget is complete and is on the agenda for Council approval.
- Public Works Interim Director Chris Reynolds stated the Public Works staff has been working on snow removal, storm drains and fire hydrant access.

Mayor Jessen thanked Ms. Marge Grady for her years of service to the City of Dunkerton and presented her with a plaque of recognition. Ms. Grady will be retiring at the end of March.

Mr. Lucas Elsbernd from Fehr Graham Engineering and Ms. Kelli Scott and Mr. Hunter Miller from Snyder and Associates presented their firm's qualifications for water treatment facilities to the Council. Both firms mentioned they have experience designing treatment facilities for smaller communities and understand that costs are a concern. Both firms suggested treatment for high iron in Well 3 and a filtration system as a recommended course of action.

Moved by Lichty, seconded by Manahl to go into Closed Session at 7:41 pm.

Let the record show that Council resumed Open Session at 8:21 pm.

Moved by Lichty, seconded by Dalton to proceed with a Memorandum of Agreement based

on the discussion from Closed Session. Ayes: Dalton, Lichty and Richard. Nays: Manahl. Motion carried.

Moved by Manahl, seconded by Dalton to open the public hearing for the FY2020 Budget.

Mayor Jessen asked Clerk Steffen if the City had received any written comments either for or against the FY2020 Budget. Clerk Steffen stated the City had not received any comments either for or against the FY2020 Budget. Mayor Jessen asked those in attendance if they had any comments for or against the proposed budget. Ms. Monica Smith asked if curb and gutter for private residences would be paid out of the FY2020 budget. Mayor Jessen replied that if a request for curb and gutter were to be received, the Council would need to decide at that time. Ms. Smith also asked if the \$715,000 listed on the budget is for the proposed water treatment plant and Mayor Jessen stated that is an estimate for the proposed plant. With no further comments, moved by Manahl, seconded by Dalton to close the public hearing.

Moved by Lichty, seconded by Dalton to adopt Resolution 2019-9 approving the FY2020 Budget.

Discussion was held concerning a cleaning position for the City. Moved by Dalton, seconded by Richard to table the discussion.

Moved by Lichty, seconded by Dalton to approve scheduling a public hearing for April 8, 2019 for adoption of 2018 Building Codes.

Moved by Manahl, seconded by Lichty to approve selling the Ford truck as is and using those proceeds combined with up to \$10,000 to purchase a 4x4 with a blade and box, if possible.

Moved by Manahl, seconded by Dalton to table the water issue at 839 Sal Avenue until homeowner can attend council meeting.

The Council discussed possible utility rate increases up to \$2 per month to be used for service line repairs. Council member Manahl mentioned the City is starting to receive requests from homeowners to help with these repairs and this fee would help offset these costs. Mayor Jessen replied that this is a tax that is not warranted. Council member Lichty stated a rate increase may be needed. Council member Richard mentioned more water repair issues may be coming to the City. Council member Dalton suggested service line guidelines so that residents could understand what their responsibility may be. Moved by Lichty, seconded by Dalton to task Clerk Steffen with organizing a Townhall Meeting in April to discuss a utility rate increase with residents.

#### Public Comments:

- Ms. Monica Smith asked if areas of Dunkerton had been re-zoned to allow in-home businesses and if the recycling center only accepted cardboard. Mayor Jessen replied that in-home businesses are allowed but there are restrictions on signage and the recycling center is only accepting cardboard.
- Mr. Nathan Tafolla stated that his home at 303 W. Dunkerton was found to have groundwater issues and will need to be repaired per City Ordinance section 100.05.

Mr. Tafolla stated he should be closing on his home this Friday if the buyer does not back out. Council member Manahl and Mayor Jessen replied that money for issues like this are normally held in escrow and the City will help offset up to \$1,000 for groundwater repairs. These repair issues are mandated by the Iowa DNR to reduce infiltration into the sanitary sewer system and are between the realtor and buyer/seller.

- Mr. DJ Manahl asked residents to stop posting negative comments on Facebook. Mr. Manahl reminded residents that two council seats will be open this November should they want to run for office.
- Ms. Jennifer Littlefield asked that her application for the cleaning position be removed from consideration.
- Discussion ensued regarding the positive attributes of the City and those items still needing attention.

Moved by Dalton, seconded by Richard to go into Closed Session at 9:17 pm.

Let the record show that Council resumed Open Session at 9:29 pm.

Motion by Manahl, seconded by Dalton to approve a raise for Interim Public Works Director Chris Reynolds to \$23.00/hr with corresponding cost of living raises when given to other staff employees.

Mayoral and Council comments:

- Mayor Jessen thanked the Council for their dedication.

With no further discussion, Manahl / Dalton to adjourn at 9:30 pm.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk