

DUNKERTON CITY COUNCIL met in regular session, **April 13, 2020**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Brian Roquet, Ron Reichen and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Participants could view the online meeting at Zoom.us by entering meeting ID: 802 277 971 and password: 781177. Participants could also access the meeting via audio by dialing 1.312.626.6799 and entering the meeting ID and password. Only staff and council members were allowed in City Hall.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Lichty moved, Roquet seconded to approve the Consent Agenda by one motion a) April 13, 2020 Agenda, b) March 9, 2020 Council Minutes Regular Mtg, c) March 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, and Bills Resolution 2020-26.

Moved by Smith, seconded by Reichen, to accept the resignation of Council Member Bill Richard and to place on file.

Department Head Reports:

- Clerk Steffen stated she will be working on the budget amendment and will have it available for consideration at the May 11th meeting.
- Public Works Director Loftus mentioned the lift station force main has been cleaned out, brush pile pickup has started, and hydrant flushing has been completed.

Moved by Roquet, seconded by Reichen to approve filling council vacancy by appointment and publishing council's intent. Appointment Committee will include Mayor Schares and Council members Reichen and Roquet.

Moved by Roquet, seconded by Lichty to approve setting the public hearing date for the FY2020 budget amendment for May 11, 2020 at 7:00 pm.

Moved by Reichen, seconded by Roquet to approve Resolution 2020-27 setting public hearing date for adoption of Multijurisdictional Hazard Mitigation Plan for May 11, 2020 at 7:00 pm. Residents may view the Multijurisdictional Hazard Mitigation Plan on the Iowa Northland Regional Council of Governments (INRCOG) website under the publications tab.

Mayor Schares stated there are approximately 85 trees in the city right-of-way that show signs of having the Emerald Ash Borer and suggested having an arborist from the County Extension office review the trees to determine which trees should be removed first. Council member Roquet asked if some of the trees could be saved rather than removed. Council member Roquet provided Clerk Steffen with information from Davey Proven Solutions for saving trees from the Emerald Ash Borer. Mayor Schares and Public Works Director Loftus will research Emerald Ash Borer options.

Moved by Smith, seconded by Lichty to approve Resolution 2020-28 Negative Impact of Coronavirus

and Utility Relief. This resolution will waive water and sewer penalty fees for residents until July 1, 2020. Penalty fees will begin accruing on accounts with a balance as of August 1, 2020.

Moved by Roquet, seconded by Reichen to approve Resolution 2020-29 Families First Coronavirus Response Act Policy. This policy instructs the city in how to administer COVID-19 related employee payroll expenses.

Moved by Smith, seconded by Lichty to approve Resolution 2020-30 Mileage Rate Reimbursement amount. Reimbursement rate will follow State of Iowa reimbursement rate.

Moved by Roquet, seconded by Reichen to approve Resolution 2020-31 Police Use of Sheriff Training Range for \$500/yr.

Moved by Roquet, seconded by Lichty to approve Resolution 2020-32 accepting property from Barteli LLC. This parcel is located next to the Community Gardens and is legally described as parcel "C" of Plat of Survey Doc. #2006-2568 of part of the SW¼ of Section 28-90-11, Black Hawk County, Iowa.

Moved by Roquet, seconded by Reichen to approve placing on file the one bid which was received for the 2003 K2500 Chevy pickup truck.

Moved by Reichen, seconded by Roquet to accept the bid of \$4,750 from JM Construction for the 2003 K2500 Chevy pickup truck.

Moved by Smith, seconded by Roquet to approve hiring one person for summer mowing help at \$12.50/hr to start when needed.

Mayor Schares presented the council with a preliminary plat for the Stickfort 3rd Addition. The plat outlines 9 lots plus a retention pond near the fire station on the east side of Canfield Road. Council member Smith asked if a public hearing would be required and if INRCOG could review the plat before the council voted. Mayor Schares asked the council to contact him if they had any questions regarding the preliminary plat.

Public Comments:

- None

Mayoral and Council comments:

- Council member Smith read a draft of an article to be submitted to the Dunkerton News.
- Council member Smith also stated that she has noticed For Sale signs in the city right-of-way and asked what publishing costs may be for publishing the Minutes in the Dunkerton News.

With no further discussion, Reichen / Lichty to adjourn at 7:50 pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk