

DUNKERTON CITY COUNCIL met in regular session, **May 11, 2020**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Brian Roquet, Ron Reichen, Derek Shaner and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Residents could participate via an online session at Zoom.us by entering meeting ID: 986 0253 2231 and password: 990162. Residents could also participate via audio by dialing 1.312.626.6799 and entering the meeting ID and password listed above.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Roquet moved, Reichen seconded to approve the Consent Agenda by one motion a) May 11, 2020 Agenda, b) April 13, 2020 Council Minutes Regular Mtg; May 5, 2020 Special Council Mtg Minutes, c) April 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Building Permits, Library Stats, and Bills Resolution 2020-34.

#### Department Head Reports:

- Police Chief Stafford mentioned residents are respecting the COVID-19 social distancing requirements outlined by the Governor.
- Clerk Steffen stated she will be requesting proposals for a firewall at City Hall and is hoping to present those proposals at the June meeting.
- Public Works Director Loftus mentioned he is hoping to present proposals for sewer inspection cameras at the next council meeting.

Mayor Schares opened the public hearing for the proposed FY2020 budget amendment. Mayor Schares asked if the City had received any comments either for or against the proposed FY2020 budget amendment. Clerk Steffen stated the City had not received any comments either for or against the proposed amendment. Mayor Schares then asked those in attendance and online if there were any comments for or against the proposed budget. Council member Smith asked why the garbage recycling fees were listed and if the revenue received for garbage services covered these fees. Clerk Steffen replied that the fees were listed because the projected garbage expenses were estimated to be \$33,000 in January of 2019 and current projections show an expense of \$42,000 at fiscal year end. Hearing no further comments, moved by Reichen, seconded by Roquet to close the public hearing.

Moved by Roquet, seconded by Shaner to approve Resolution 2020-35 FY2020 Budget Amendment. Projected increases are estimated to be: \$49,680 for Public Safety, \$85,000 for Public Works, \$1,500 for Health and Social Services, \$4,450 for Culture and Recreation, \$7,800 for General Government, \$120,100 for Capital Projects, and \$51,700 for Enterprise Funds. Amendment total to be \$320,230.

Mayor Schares opened the public hearing for the proposed Black Hawk County Multijurisdictional Hazard Mitigation Plan. Mayor Schares asked if the City had received any comments either for or against the proposed plan. Clerk Steffen stated the City had not received any comments either for or against the plan. Mayor Schares then asked those in attendance and online if there were any comments for or against the proposed hazard mitigation plan. Hearing no further comments, moved by Reichen, seconded by Shaner to close the public hearing.

Moved by Smith, seconded by Roquet to approve Resolution 2020-36 Adoption of Black Hawk County Multijurisdictional Hazard Mitigation Plan for the City of Dunkerton.

Moved by Reichen, seconded by Roquet to approve Resolution 2020-37 General Obligation Bond Transfers. Transfers for the current obligation bonds are as follows: \$79,107.50 plus a \$250 bond fee for the \$995K GO Bond, \$45,305 plus \$250 bond fee for the \$565K GO Bond, and \$14,805 for the \$173K GO Bond.

Moved by Reichen, seconded by Roquet to approve renewing the current health and dental plan for staff employees with Wellmark BCBS. The city had budgeted for a 10% increase in health insurance premiums at its January budget meetings; however, the actual premium increase was less than projected and is noted as 8.47%. Dental premiums did not increase.

Moved by Roquet, seconded by Shaner to approve the COVID-19 CARES Act over-the-counter medications cafeteria plan update. This update allows some over-the-counter medications such as aspirin to be paid with flex plan dollars.

Moved by Reichen, seconded by Roquet to approve Resolution 2020-38 QuickMed as the City of Dunkerton's ambulance billing service provider. Termination of services letter to be sent to current provider Physician Claims Company.

Moved by Smith, seconded by Reichen to table park agreement documents provided by City Attorney. Council to discuss agreements in the future if an issue should arise.

Moved by Reichen, seconded by Roquet to restrict mowing of city properties to city employees only. Volunteers will not be allowed to mow city properties.

Moved by Reichen, seconded by Shaner to approve Prairie Road Builders proposal for seal coating and surface patching of W. Williams St., Stickney St., Washington St., Marble St., and a section between Dunkerton Rd. and Williams St. near church parking lot.

Moved by Roquet, seconded by Reichen to remove speed bumps on Joseph Rd. Public Works will order Check Speed Signs to be installed along Joseph Rd and will try to borrow a digital speed sign from the Black Hawk County Sheriff's office.

Moved by Roquet, seconded by Reichen to approve splitting the Dunkerton Community School bus barn lot 9011-32-233-005.

Moved by Reichen, seconded by Shaner to approve splitting parcel 9011-33-177-063 at 1101 Jolene Drive. Roll call vote – Ayes: Reichen, Lichty, Smith and Shaner. Abstain: Roquet. Motion carried.

Mr. Jamie Stickfort addressed the council regarding the Stickfort 3<sup>rd</sup> Addition preliminary plat. Mr. Stickfort clarified the retention pond noted on the plat. The pond will only hold rain discharge and will not be a pond year-round. The council discussed parking, sidewalks and the additional sewer intake required from the new homes. Ms. Natasha Clark asked if a public hearing would be required prior to a council vote on these new lots. Mayor Schares replied that a public hearing is not required for a preliminary plat. Moved by Reichen, seconded by Shaner to approve the Stickfort 3<sup>rd</sup> Addition preliminary plat. The 9 lots will be south of the fire station.

The council discussed Marilyn Street improvements provided by VJ Engineering. Storm sewer drainage will run along the east side of Marilyn Street, follow the ditch and drain into Crane Creek.

Public Comments:

- Mr. Sam Hauptly stated the Dunkerton Days Committee will be meeting the first week of June to decide if Dunkerton Days will proceed this year or be canceled due to COVID-19 restrictions.

Mayoral and Council comments:

- Council member Smith read a draft of an article to be submitted to the Dunkerton News including the new process for city wide clean-up day in June.
- Mayor Schares stated there will be signs placed at the brush pile to help direct residents where brush should be placed. Mayor Schares also commented that he is waiting for the Governor's proclamation on May 15<sup>th</sup> to determine if city-wide garage sales will proceed. Dunkerton's Alive & Running event will be virtual this year.
- Mayor Schares also updated the council regarding Emerald Ash Borer. Mayor Schares stated the Iowa State Extension office will analyze the ash trees after they leaf out.

With no further discussion, Reichen / Roquet to adjourn at 8:45 pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk