

DUNKERTON CITY COUNCIL met in regular session, **June 8, 2020**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Brian Roquet, Ron Reichen, Derek Shaner and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Residents could participate via an online session at Zoom.us by entering meeting ID: 854 5465 5527 and password: 228483. Residents could also participate via audio by dialing 1.312.626.6799 and entering the meeting ID and password listed above.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Roquet moved, Lichty seconded to approve the Consent Agenda by one motion a) June 8, 2020 Agenda, b) May 11, 2020 Council Minutes Regular Mtg; c) May 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, Kwik Star Cigarette Permit, Matt Stickfort Construction invoice and Bills Resolution 2020-39. In addition, Council member Smith asked that permits for the following properties be verified with Bremer County - 201 W. Main, 102 E. Sycamore and 210 E. Sycamore.

Department Head Reports:

- Fire Chief Manahl mentioned the department will be having their monthly business meeting and will be seeking a vendor to clean and seal the fire department building.
- Police Chief Stafford asked the council if there were any concerns that need to be addressed with the police department. Chief Stafford mentioned residents appear to be happy with the extra patrols.
- Public Works Director Loftus stated a digital speed sign has been placed on Joseph Rd. Director Loftus stated another round of fish will be ordered for the lagoons and sanitizing spray for park equipment will be applied each week during the summer and fall.

Mayor Schares opened the public hearing for the special permit request at 1101 Jolene Dr. Mayor Schares asked Clerk Steffen if the City had received any comments either for or against the proposed special permit. Clerk Steffen stated the City had not received any comments either for or against the permit. Mayor Schares then asked those in attendance and online if there were any comments for or against the special permit. Hearing none, Mayor Schares asked if Council member Roquet would like to explain his permit request. Council Member Roquet stated since the approval to split his property was granted at last month's council meeting, he would like to remove a shed and add onto his existing garage. The square footage of the new garage will be 1,420 sq ft and the peak of the addition will be 22.75 ft. Council member Roquet also provided the council with a list of properties that have had special permit requests approved in the last few years. Council member Reichen commented that he felt the city ordinance regarding residential buildings should be reviewed and cited comments from INRCOG that special permits should rarely be granted. Per INRCOG, if a city receives several special permit requests, the city should review its ordinances and revise if need be. Hearing no further comments, moved by Lichty, seconded by Reichen to close the public hearing.

Mayor Schares commented that the new parcel created from splitting 1101 Jolene Dr. will have an address of 926 Sal Avenue. Moved by Smith, seconded by Lichty to approve the special permit request at 1101 Jolene Dr. and 926 Sal Avenue. Roll call vote – Ayes: Shaner, Reichen, Lichty and

Smith. Abstain: Roquet. Motion carried.

Moved by Reichen, seconded by Roquet to approve the preliminary design by VJ Engineering for Marilyn Street construction and storm sewer intakes. VJ Engineering will provide the council with a proposal which will include a time table from start date to completion and the bid letting process.

Moved by Reichen, seconded by Shaner to approve Resolution 2020-40 Employee Wages effective July 1, 2020.

Moved by Roquet, seconded by Lichy to approve Resolution 2020-41 transfer of \$60,023.49 from Local Option Sales Tax (LOST) to the General Fund for property tax relief.

Moved by Reichen, seconded by Roquet to approve Resolution 2020-42 transfer of \$33,039.23 from LOST to the River Walking Trail Fund for material and construction expenses and \$2,918.08 from LOST to the Water Filtration Project Fund for legal fees.

Moved by Smith, seconded by Roquet to table the discussion of firewall bids for city hall.

Moved by Roquet, seconded by Reichen to approve a Ridgid Compact2 Camera Reel from Campbell Supply for \$7,259. The camera will be used for infrastructure inspections.

Moved by Lichy, seconded by Roquet to approve maintaining the current 2% water increase effective July 1, 2020.

Moved by Reichen, seconded by Roquet to approve closing Main Street on Sunday, June 28 from 6:00 – 7:00 pm for the graduating seniors Grand March.

Mr. Sam Hauptly addressed the council regarding plans for Dunkerton Days. Mr. Hauptly mentioned the Dunkerton Days Committee met at the beginning of June and decided to proceed with the Dunkerton Days Celebration in a limited capacity based on the Governor's Proclamation. Mr. Hauptly requested an approval of events and activities, help from city staff for setup and take-down of event items, and a financial contribution for port-a-potties and hand washing stations. Moved by Reichen, seconded by Roquet to approve all suggested events meeting the Governor's Proclamation, help from city staff and payment of port-a-potties with hand washing stations.

Moved by Shaner, seconded by Lichy to approve an Event Recycling Equipment Application and deposit of \$250 with WasteTrac. Recycling bins will be used for the Dunkerton Days celebration.

Mayor Schares updated the council on a visit by the ISU Extension Office Arborist. The Mayor mentioned the Emerald Ash Borer trees with 3 stripes should be removed as early as possible, trees with 2 stripes should be removed in the next few years, and trees with 1 stripe may be able to be treated. The Mayor would like to seek bids for tree removal. Bids for stump removal would be at a future date. Mayor Schares also mentioned Mid-American may have grants available to replace the trees that are removed. Moved by Smith, seconded by Roquet to proceed with seeking bids for Emerald Ash Borer tree removal on Dunkerton St. and Canfield Rd.

Public Comments:

- None

Mayoral and Council comments:

- Council member Roquet asked if the Golf Cart Ordinance section related to engine displacement of 800 cubic centimeters could be reviewed.
- Mayor Schares mentioned several ordinances will be reviewed in the upcoming months.
- City-wide clean-up day will be Saturday, June 13 from 8:00 am – 11:00 am.
- Council member Smith read a draft of an article to be submitted to the Dunkerton News.

With no further discussion, Reichen / Shaner to adjourn at 8:25 pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk