

DUNKERTON CITY COUNCIL met in regular session, **June 11, 2018**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:01 p.m. Council members present: Mark Lichty, Bill Richard, DJ Manahl, Tina Dalton and Tom Delong. Quorum present. Manahl led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Delong moved, Manahl seconded to approve the Consent Agenda by one motion: a) June 11, 2018 Agenda b) May 14, 2018 Council Minutes Regular Mtg as written c) May 2018 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, Payment of Monthly Claims, return of lease for 106 E. Main St, and offer agreement to purchase property for River Walking Trail extension from Don Hauptly.

Department Head Reports:

- Library Dir Wheeler thanked the fire, police and ambulance departments for their presentations on Community Heroes day and mentioned the summer reading program is off to a great start.
- Fire Chief Manahl stated the department had 6 calls and will be participating in the Alive and Running event this Friday.
- Police Chief Adams stated he has received the DNA results from the burglary at the lumberyard and this should help solve other burglaries in town as well.
- Ambulance Chief Stout was unable to attend.
- Clerk Steffen reminded the Council that June is the end of fiscal year 2018 so she will be monitoring all funds through the end of June. Clerk Steffen also informed the council that INRCOG will be hosting public information meetings regarding proposed street projects for Black Hawk County at the end of June.
- Public Works staff member Kuenstling thanked Dave Stout, the Dunkerton Co-op, Jamie Stickfort and Kenny Kuenstling for all their work on the new field across from the ball diamonds and the mud volleyball site. He also thanked Eli Shimp for his donation of volleyball nets.

Public Comments:

- Connie Garkow mentioned that during games, cars are parking on the sidewalk on the south side of Dunkerton Rd next to the ball diamonds and this is preventing residents from walking along this route. Ms. Garkow asked the council to consider a solution for game days.
- Aubin Reed told the Council that it is also difficult to drive along Dunkerton Rd when cars are parked on the side of the road during games.
- Timm Jensen addressed the council regarding the proposed bike trail / walking trail along Dunkerton Rd. Mr. Jensen suggested putting the trail along a less busy street. He mentioned that children are often taught not to travel along Dunkerton Rd because of the high traffic volume.
- Brian Robinson suggested rather than putting a bike trail / walking trail along Dunkerton Rd, that homeowners that do not have a sidewalk in front of their home

complete their sidewalks first.

- Cathy Rigdon told the council that she felt a bike trail / walking trail along Dunkerton Rd would not be a good idea.
- Josh Reed mentioned that homeowners along Dunkerton Rd do not have front access to their garages. Mr. Reed felt that Dunkerton Rd would not be an appropriate road for a bike trail / walking trail.

Moved by Lichty, seconded by Delong to open the public hearing for the bike trail / walking trail along Dunkerton Rd. Ayes: Lichty, Delong, Dalton, and Richard. Nays: Manahl. Motion carried.

Mayor Jessen asked Clerk Steffen if the City had received any written comments either for or against the bike trail / walking trail along Dunkerton Rd. Clerk Steffen stated the City had not received any comments either for or against the trail. Mayor Jessen asked those in attendance if they had any additional comments for or against the proposed trail. Hearing none, Mayor Jessen asked for a motion to close the public hearing. Moved by Dalton, seconded by Delong to close the public hearing.

Council members Manahl and Dalton stated that with no garage access for homeowners along Dunkerton Rd, it may be best to require sidewalks be completed. If necessary, those costs could be assessed to the homeowner's taxes. This would be city-wide. Mayor Jessen mentioned if the bike trail / walking trail along Dunkerton Rd is added, it is a solution that could go into effect this year whereas, the current walking trail around town will be a 5 – 10 year plan. Council member Dalton also suggested that during game days, orange cones and no parking signs could be placed along Dunkerton Rd near the ball diamonds to prevent vehicle parking. Council member Manahl also asked if vehicles could park in the Cedar Valley parking lot during game days. Council member Richard said he would check.

Moved by Manahl, seconded by Dalton to stripe the south side of Dunkerton Rd from Jefferson Street to Joseph Rd for no parking.

Moved by Delong, seconded by Manahl to approve the Wellmark BCBS 2800 health insurance plan for city employees.

Moved by Manahl, seconded by Dalton to approve the third reading of Ordinance #196 Designating the 2018 Urban Revitalization Area and Tax Abatement Program for the City of Dunkerton, Iowa.

Moved by Manahl, seconded by Lichty to pass Ordinance #196 Designating the 2018 Urban Revitalization Area and Tax Abatement Program for the City of Dunkerton, Iowa updating the Code of Ordinances of the City of Dunkerton, Iowa 2012.

Moved by Manahl, seconded by Delong to approve Resolution 2018-10 transferring \$1,093.31 from the General Fund to the Carroll Hauptly Memorial fund to cover expenses for pickets, benches, and grass seed.

The Council discussed mowing the City-owned lots on Lincoln Street and Main Street. Public Works staff member Kuentling stated the City has never wanted to lease these lots because that is where the City pushes snow during the winter months. Cathy Rigdon is currently mowing and maintaining the lots near her home but does not have an agreement with the City. Currently, residents who mow and maintain a City lot have a lease agreement with the City. Council member Manahl mentioned he has driven around Dunkerton and is impressed with how the City staff has been maintaining the City lots. With no motion by the Council for a lease agreement with Cathy Rigdon, the City lots will be maintained by City staff.

Council member Dalton recused herself from the meeting. Following Council member Dalton's departure, Mayor Jessen read a letter from Brian Roquet. Mr. Roquet stated that water and sewer hookup fees had been waived for Jamie Stickfort and he would like to request that his water hookup fee be waived as well. Council member Delong felt that if the fee was waived for one person, it should be waived for all. Council member Manahl commented that from this day forward, the Council should follow the ordinance. Mayor Jessen mentioned residents may still come forward and request that a fee be waived but the Council had the right to approve or deny the request. The Council discussed different fees for developers versus homeowners. Clerk Steffen asked the Council that if they would like to offer different fees for developers, that the Ordinance be updated so that fees could be charged appropriately the first time. Moved by Delong, seconded by Manahl, to waive the \$200 water hookup fee for Brian Roquet. Ayes: Delong, Richard, and Manahl. Nays: Lichty. Motion carried. Council member Dalton returned to the Council meeting.

The Council reviewed a bid from Robert C. Hauptly Construction for a new sidewalk at the corner of Main Street and Washington. The bid includes the removal and replacement of 640 sq ft of sidewalk along Main Street and 1,120 sq ft of sidewalk from Washington St. to Lincoln. Moved by Delong, seconded by Dalton to approve Robert C. Hauptly Construction's bid for sidewalk repair and replacement at the corner of Main St. and Washington for \$6,500.

Moved by Delong, seconded by Lichty to approve Resolution 2018-12 setting wages for Library staff. Effective July 1, 2018, Library Director Wheeler's hourly rate will be \$17.00/hr and Library staff member Johnson will be \$12.50/hr.

The Dunkerton Public Library Board requested to have any remaining money from their FY2018 budget set aside for upcoming maintenance and improvements. Moved by Manahl, seconded by Dalton to table any departmental set asides until the final fiscal year figures are confirmed in July.

Public Works staff member Kuentling updated the Council regarding the price of speed bumps along Joseph Rd. Hi-Viz Safety quoted four 6ft sections with hardware for \$700. The Council discussed where to place the speed bumps along Joseph Rd and how many speed bumps would be needed. Moved by Manahl, seconded by Dalton to purchase speed bumps and signage for Joseph Rd not to exceed \$1,500.

Mayoral and Council comments:

- Council member Delong mentioned that named street signs within the City need to be replaced. Public Works staff member Kuentling stated he is currently gathering a list of the named street signs that need to be replaced.
- Council member Manahl asked about the status of brush pickup. Public Works staff member Kuentling stated he liked the idea of picking up brush twice a month as well as when Emergency Management declares a storm. He is currently drafting an ordinance for the Council to review.
- Council member Manahl asked if the City was putting cold patch on Williams Street. Mayor Jessen mentioned outdated bags of cold patch had been used on Marilyn Street to fill gaps where the chip seal had been removed due to construction on Williams Street. At this time, cold patch had not been used on Williams Street but the holes had been filled by City employees. Mayor Jessen asked the Public Works department to look into using cold patch on Williams Street as well.
- Council member Delong mentioned a light is needed at the ball park entrance. Council member Manahl stated that would be a school issue.
- Council member Manahl asked if there were any updates on the street and storm sewer proposal from VJ Engineering. Mayor Jessen stated the City will be meeting with VJ Engineering tomorrow.
- Council member Dalton asked about the status of police applications. Mayor Jessen replied that some resumes had been received and that the City is waiting for completed applications. Mayor Jessen also stated that an interview has been scheduled for the end of June.
- Council member Dalton mentioned the Park Board has not met and is wondering when Park Board members can be appointed. Mayor Jessen asked for names of anyone who would like to serve.

With no further discussion, Manahl / Lichty to adjourn at 8:20 pm.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk