

DUNKERTON CITY COUNCIL met in regular session, **June 14, 2021**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Brian Roquet, Ron Reichen, Allison Baugher, and Monica Smith. Let the record show that Derek Shaner joined via conference call. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Residents could participate via an online session at Zoom.us by entering meeting ID: 837 0188 1374 and password: 851919. Residents could also participate via audio by dialing 1.312.626.6799 and entering the meeting ID and password listed above.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Reichen moved, Roquet seconded to approve the Consent Agenda by one motion a) June 14, 2021 Agenda, b) May 10, 2021 Council Minutes Regular Mtg; c) May 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, Library, Kwik Star Cigarette Permit renewal, and Bills Resolution 2021-25.

#### Department Head Reports:

- Library Director Wheeler mentioned the summer reading program has started. Director Wheeler also mentioned she is looking for a company to repair the basement window.
- Ambulance Chief Nesbit had no additions to his written report.
- Fire Chief Manahl had no additions to his written report.
- Police Chief Stafford had no additions to his written report.
- Clerk Steffen had no additions to her written report but reminded the council that the fiscal year end is June 30.
- Public Works Director Loftus mentioned public works will be street sweeping in preparation for the Alive and Running Suicide Prevention 5K-Run event.

Mayor Schares opened the public hearing for the zoning of the city-owned lot next to the bus barn. Mayor Schares asked if the City had received any comments either for or against the zoning of the parcel. Clerk Steffen stated the City had not received any comments either for or against the zoning. Mayor Schares then asked those in attendance and those attending via Zoom if there were any comments for or against the zoning. Hearing none, moved by Baugher, seconded by Reichen to close the public hearing.

Moved by Roquet, seconded by Baugher to approve Resolution 2021-26 zoning of the city-owned lot next to the bus barn as U-R "Unrestricted".

Mayor Schares opened the public hearing for the zoning of the Mixdorf Nature Preserve. Mayor Schares asked if the City had received any comments either for or against the zoning of the parcel. Clerk Steffen stated the City had not received any comments either for or against the zoning. Mayor Schares then asked those in attendance and those attending via Zoom if there were any comments for or against the zoning. Hearing none, moved by Reichen, seconded by Roquet to close the public hearing.

Moved by Reichen, seconded by Baugher to approve Resolution 2021-27 zoning of the Mixdorf Nature Preserve as R-1 "Restricted Residence District – Agricultural".

Moved by Roquet, seconded by Baugher to approve Resolution 2021-28 setting a public hearing for June 28, 2021 at 5:00 pm for the proposed issuance of \$1,600,000 Water Revenue Capital Loan Notes for the Water Filtration Plant.

Moved by Smith, seconded by Roquet to set a public hearing for June 28, 2021 to adopt Ordinance #206 ~ Chapter 92 Water Rates.

Mr. Jamie Stickfort addressed the council regarding the Stickfort 3<sup>rd</sup> Addition. Mr. Stickfort informed the council that Bowers Masonry poured the concrete for Jon Road but did not make the saw cuts deep enough; therefore, the sealant is not able to adhere. Per Mr. Stickfort, a farm tile under the street has also caused panels in the road to crack. Council person Baugher stated the intakes along the road were not built to the construction specifications either. Moved by Roquet, seconded by Shaner to approve Resolution 2021-24 Stickfort 3<sup>rd</sup> Addition Lots A & B with the addition of a 2-year maintenance bond for Jon Road. Roll call vote: Ayes – Roquet, Reichen, Smith, and Shaner. Nays – Baugher. Motion carried.

Moved by Baugher, seconded by Shaner to approve Resolution 2021-29 setting City staff wages for FY2022.

Moved by Roquet, seconded by Baugher to approve Resolution 2021-30 rescinding Resolution 2021-15 Credit Card Policy.

Moved by Baugher, seconded by Roquet to approve Resolution 2021-31 Credit Card Policy.

Moved by Reichen, seconded by Baugher to approve Resolution 2021-32 transfer of Local Option Sales Tax (LOST) to the General Fund in the amount of \$54,113.96.

Moved by Roquet, seconded by Baugher to approve Resolution 2021-33 transfer of estimated Local Option Sales Tax (LOST) funds of \$9,745.63 to the General Fund.

Moved by Reichen, seconded by Baugher to approve Resolution 2021-34 transfer of Local Option Sales Tax (LOST) funds of \$6,552.60 to the Water Filtration Project and \$21,982.66 to the Marilyn Street Project for engineering costs.

Moved by Roquet, seconded by Shaner to approve Resolution 2021-35 Department Set-Aside transfers from the General Fund as follows: \$10,000 to Ambulance Reserves, \$10,000 to Fire Reserves, \$10,000 to Police Reserves, \$5,000 to Park Reserves, \$5,000 Library Reserves, \$10,000 to Street Reserves, \$10,000 to Water Reserves, and \$10,000 to Sewer Reserves.

Moved by Smith, seconded by Roquet to approve Resolution 2021-36 RC Systems Radio Communications warning siren invoice not to exceed \$30,000 and received by June 30, 2021.

Moved by Baugher, seconded by Reichen to approve signing a REAP Grant application Memorandum of Understanding with the Iowa Northland Regional Council of Governments (INRCOG) for 1.5% of funds awarded or \$1,000 minimum.

Moved by Roquet, seconded by Shaner to place on file tree removal bids from Affordable Tree Service for \$4,000 plus \$50 per stump and LT Tree Service for \$12,100, respectively.

Moved by Roquet, seconded by Smith to award tree removal bid to lowest bidder - Affordable Tree Service for the removal of 16 trees plus stumps.

Moved by Roquet, seconded by Reichen to place on file pest control bids from Clarke for \$12,500 and Mug-A-Bug for \$10,205, respectively.

Moved by Roquet, seconded by Reichen to award pest control bid to lowest bidder Mug-A-Bug pest control unit Typhoon 1. In addition to spraying unit, purchase to include 30-gallon drum of pest control solution for \$1,345, 2.5-gallons of flushing solution for \$92.50 and larvicide briquets for \$109.

Moved by Baugher, seconded by Roquet to set a public hearing for Ordinance #207 ~ Signs for July 12, 2021.

Moved by Roquet, seconded by Baugher to approve a ground water repair reimbursement request of \$1,000 for 408 S. Canfield Street.

Council discussed the nuisance abatement plan for 102 E. Main Street. Council informed resident that Police will contact homeowner if complaints about the property are received.

Moved by Reichen, seconded by Baugher to set the nuisance abatement fee at \$150 for 102 S. Washington Street. Homeowner was informed this would be a one-time allowance and future abatements would stand as written.

Council discussed the creation of a wetlands / greenspace ordinance. Mayor Schares requested an ordinance be drafted and scheduled for review by December, 2021.

Public Comments:

- None

Mayoral and Council comments:

- Council member Smith read a draft of an article to be submitted to the Dunkerton News.

With no further discussion, Reichen / Roquet to adjourn at 8:55pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk