

DUNKERTON CITY COUNCIL met in regular session, **July 13, 2020**, in the City Hall Council Chambers with Mayor Michael J. Schares presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Brian Roquet, Ron Reichen, Derek Shaner and Monica Smith. Quorum present. Mayor Schares led the Pledge of Allegiance.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Residents could participate via an online session at Zoom.us by entering meeting ID: 854 5465 5527 and password: 228483. Residents could also participate via audio by dialing 1.312.626.6799 and entering the meeting ID and password listed above.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Lichty moved, Reichen seconded to approve the Consent Agenda by one motion a) July 13, 2020 Agenda, b) June 8, 2020 Council Minutes Regular Mtg with correction regarding Mid-American tree grant availability by Mayor Schares; c) June 2020 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, Bev the Barbarian Liquor Permit for Dunkerton Days, Tollgate Liquor Permit for Outdoor Seating for Dunkerton Days, and Bills Resolution 2020-43.

#### Department Head Reports:

- Fire Chief Manahl was unable to attend.
- Police Chief Stafford had no additions to his written report.
- Clerk Steffen stated the Outstanding Debt report has been submitted to the state and the outstanding debt for the city is \$666,000 as of July 1, 2020.
- Public Works Director Loftus mentioned the City Hall / Library directional sign has been moved so that it does not interfere with the Dunkerton Community School's digital sign.

Mayor Schares informed those in attendance that Census Surge Week is July 13 – 17, 2020. Mayor Schares reminded residents to complete the census so that the city will receive all allotted tax dollars.

Mayor Schares opened the public hearing for the Marilyn Street Project. Mayor Schares asked Clerk Steffen if the City had received any comments either for or against the street project. Clerk Steffen stated the City had not received any comments either for or against the street project. Mayor Schares then asked those in attendance and online if there were any comments either for or against the street project. Hearing none, Roquet moved, Reichen seconded to close the public hearing.

Moved by Lichty, seconded by Roquet to approve seeking bids for the Marilyn Street Project and allowing contractors to provide a completion date of Oct 31, 2020 or an alternate completion date of July 1, 2021. VJ Engineering estimated cost of project is \$277,345.00.

Mayor Schares opened the public hearing for the Dunkerton Community Schools property exchange. Mayor Schares stated the property exchange had first appeared as a public hearing in April and June of 2017; however, due to an incorrect legal description of the property, the public hearing was being conducted again. Mayor Schares asked Clerk Steffen if the City had received any comments either for or against the property exchange. Clerk Steffen stated the City had not received any comments either for or against the property exchange. Mayor Schares then asked those in attendance and online if there were any comments either for or against the property exchange. Hearing none, Roquet moved,

Shaner seconded to close the public hearing.

Moved by Roquet, seconded by Reichen to approve Resolution 2020-44 approving the property exchange with Dunkerton Community Schools for the property legally described as that part of the Northeast Quarter of Section 32, Township 90 North, Range 11 West of the 5<sup>th</sup> P.M., Dunkerton Black Hawk County, Iowa described as follows: Commencing at the East Quarter corner of said Section 32; thence N00°04'31"W 1075.50 feet along the East line of said Northeast Quarter; thence N89°33'57"E 50.00 feet to the West right-of-way of South Canfield Road, the Point of Beginning and the Northeast corner of a parcel as shown on Plat of Survey recorded in 285 Misc 515 of the records of the Black Hawk County, Iowa Recorder; thence N89°33'57"W 280.01 feet along the North line of said Parcel; thence N00°04'31"W 150.01 feet along a line 330 feet equidistant from the East line of said Northeast Quarter; thence S80°33'57"E 280.01 feet to the West right-of-way of South Canfield Road; thence S00°04'31"E 150.01 feet along said West right-of-way to the Point of Beginning, containing 0.96 acres. The council discussed the original purpose for the property exchange but no one on the current council was aware of the original intent. Roll call vote – Ayes: Lichty, Shaner and Reichen. Nays: Smith, Roquet. Motion carried.

Moved by Smith, seconded by Reichen to waive outstanding utility fees for the following utility accounts: 85004 - \$0.22, 190006 - \$0.50, 192005 - \$0.59, 201006 - \$0.98, 206009 - \$0.34, 211007 - \$0.82, 271004 - \$0.77, 1004408 - \$0.59.

Moved by Roquet, seconded by Shaner to approve Resolution 2020-45 transferring \$22,753.30 from the Dunkerton Road Project Fund to the Local Options Sales Tax Fund.

Moved by Reichen, seconded by Roquet to approve Computer Worx for all City Hall IT service needs.

Moved by Smith, seconded by Shaner to approve the Groundwater Repair Reimbursement request of \$374.29 for 105-107 Tower Street.

Moved by Roquet, seconded by Lichty to place on file the tree removal bids for Canfield and Dunkerton Roads. Bids received from Affordable Tree Service for \$5,900 including a stump removal bid of \$50 per stump, Maurer Tree Service for \$6,200 and LT Tree Service for \$18,190.

Moved by Roquet, seconded by Lichty to approve the bid from Affordable Tree Service for \$5,900 including grinding of stumps for \$50/stump.

Moved by Reichen, seconded by Shaner to approve fish restocking bid by Harrison Fish Hatchery for \$1,315. Bid to include 1,200 bull heads and 30 grass carp to be added to the lagoon per DNR recommendations.

Moved by Reichen, seconded by Roquet to approve up to an additional \$1,000 for the summer rec program. The FY2021 budget had already allotted \$3,500 for the program.

Moved by Roquet, seconded by Lichty to approve a Memorandum of Understanding with Iowa Northland Regional Council of Governments to pursue a REAP Grant for Phase 4 of the River Walking Trail. The Park Board has recommended that shelters be added near the volleyball courts and across from Knebel Corner.

Moved by Reichen, seconded by Lichty to approve a 3-year lease agreement with Brian and Jamie Fulton for the property formerly known as 109 E. Main Street.

Moved by Reichen, seconded by Shaner to approve a 3-year lease agreement with Patrick and Kim Ala

for the properties formerly known as 106, 110, 202, and 204 E. Main Street.

Moved by Smith, seconded by Roquet to approve payment of up to \$1,000 for Dan Stickfort Construction invoice for refacing of Community Hall. Ayes - Smith, Shaner, Roquet, and Lichty. Nays – None. Abstain - Reichen.

Moved by Roquet, seconded by Shaner to approve the monthly electricity invoice for Fairview Cemetery. The cemetery will be lighting flags along Canfield Road. Ayes - Smith, Shaner, Roquet, and Lichty. Nays – None. Abstain - Reichen.

Public Comments:

- Ms. Jessica Schilling stated there are on-going discussions to have an all-year-round rec program provided to children in the Dunkerton area rather than just a summer rec program.

Mayoral and Council comments:

- Mayor Schares stated the annexation process will be started to add the Mixdorf Conservation property, the new parcel exchanged with the school, and possibly the Fairview Cemetery into the city limits.
- Council member Smith read a draft of an article to be submitted to the Dunkerton News.

With no further discussion, Reichen / Lichty to adjourn at 8:26 pm.

Michael J. Schares, Mayor

ATTEST: Sheila K. Steffen, City Clerk