

DUNKERTON CITY COUNCIL met in regular session, **October 13, 2015**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Adam Fuelling, Colt Robinson, and Tom Delong. Quorum present. Delong led the Pledge of Allegiance.

Delong moved, Lichty seconded, to approve the Consent Agenda by one motion: a) Oct 13, 2015 Agenda b) Council Minutes Sep 14 Regular Mtg as written c) Sep 2015 Monthly Reports: Clerk Budget, Clerk Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, Library Stats and Payment of Monthly Claims. Roll call vote: Ayes-All. Motion carried.

#### Department Head Reports:

- Ambulance Chief Stout stated there were 10 calls this month and the amb dept was able to cover the home football games.
- Clerk Steffen mentioned she has been working with PW Dir Pierce and UB Clerk Kuenstling regarding ub issues and has recommendations for the council to consider. She is also creating a policy book and will be asking the council for approval of these policies.
- PW Dir Pierce mentioned he has been busy with various park projects. He also mentioned the Park Board will continue to solicit donations for the park fence at Carroll Hauptly Memorial Park. There were no updates for the City Engineer.
- Library Dir Wheeler was unable to attend but submitted her report which was read by Clerk Steffen. The library celebrated Star Wars Reads Day on Oct 10th and will be celebrating Teen Read Week Oct 18-24. Early out movies will be Tomorrowland and Inside Out. Ament Engineering will pay for installation of an awning above the basement door to help protect it from strong rains.
- Police Chief Adams stated that he has been walking thru the school periodically and is receiving compliments from the administration. He will also be handing out lighted collars for Halloween.
- Fire Chief Manahl was unable to attend.

#### Public Comments:

- Matt and Jenn Biemann asked the council to consider allowing home based businesses and provided Clerk Steffen with information provided by Black Hawk County and the City of Waterloo.
- Zach Pierce mentioned that he was in support of the Stickfort lots and construction of the new homes.

Mayor Jessen opened the public hearing regarding the special permit setback request at 403 Jefferson Street and read a letter provided by Dale Steffen regarding the special permit. Mayor Jessen asked if any calls or letters had been received at city hall. Clerk Steffen said none had been received. Mayor Jessen closed the public hearing.

Council member Robinson motioned and Fuelling seconded to approve the Special Permit requesting a setback distance of 12ft for the rear yard at 403 Jefferson Street. Ayes: Lichty, Fuelling, Robinson and Delong. Motion carried.

Council member Robinson motioned and Lichty seconded to waive sewer fees of \$200 and water hookup fees of \$200 per lot for the 5 new Stickfort development lots. Ayes: Fuelling, Robinson, Lichty and Delong. Motion carried.

Council member Fuelling moved and Delong seconded to approve Ed Adams to the Dunkerton Ambulance Crew. Roll call vote: Ayes - All. Motion carried.

Council member Fuelling motioned and Robinson seconded to approve Resolution 2015-36 Iowa Offset Program Appeal Process Policy. This policy will allow anyone receiving notice of an Iowa Offset payment to the City of Dunkerton the ability to appeal that decision. Ayes: Robinson, Delong, Lichty and Fuelling. Motion carried.

Council member Fuelling moved and Lichty seconded to approve Resolution 2015-37 Flowers and Sustenance Policy. This policy will allow the City to offer comfort to employees or elected officials by purchasing flowers up to \$40 in the event of a death or illness. Ayes: Robinson, Delong, Fuelling and Lichty. Motion carried.

Council member Fuelling motioned and Delong seconded to approve Resolution 2015-39 Red Flag Policy. This policy outlines procedures for the identification and prevention of identity theft. Ayes: Delong, Robinson, Lichty and Fuelling. Motion carried.

Council members discussed creating a utility billing committee to determine utility processes. Resolution 2015-38 regarding Water & Sewer Policies and ordinance changes for sections 92.05 and 99.02 have been tabled until the November council meeting.

Kim Fekkether from Develop Our Diamonds requested the council consider a pledge of \$15,000 to be paid by 2018 if the Develop Our Diamonds campaign is successful in raising funds. Total amount to be raised is \$400,000. The committee has held a number of fund raisers and is currently seeking grant money. Council member Delong moved and Fuelling seconded to approve a pledge of \$15,000 before 2018 if the Develop Our Diamonds campaign is successful in its fund raising. If the Develop Our Diamonds committee is unable to raise the funds, the City pledge is no longer applicable. Roll call vote: Ayes - All. Motion carried.

Council member Robinson motioned and Delong seconded to pay the MidAmerican fee of \$11,654.55 for the 5 new Stickfort lots behind the library with reimbursement of this fee to the city as each home is hooked up to MidAmerican Energy. The fee will be reimbursed per home (\$2330.91 per home). Ayes: Fuelling, Robinson, Lichty and Delong. Motion carried.

Mayoral and council comments -

- Council member Fuelling asked if the City could research home based businesses for Matt Biemann and provide an update to him. Mayor Jessen said he would check into the City's options and contact Matt with his findings.

With no further discussion, Fuelling/Lichty to adjourn at 7:45 pm. Ayes: All. Motion carried.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk