

DUNKERTON CITY COUNCIL met in regular session, **November 11, 2019**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Bill Richard, Tina Dalton, and Tom Delong. Quorum present. Richard led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Consent agenda: Delong moved, Lichty seconded to approve the Consent Agenda by one motion: a) November 11, 2019 Agenda b) October 14, 2019 Council Minutes Regular Mtg; c) October 2019 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, Payment of Monthly Claims, addition of Fire Dept member Luke Hirsch, and invoice from Chad's Plumbing for Dunkerton Community Hall.

Department Head Reports:

- Library Dir Wheeler mentioned she has completed the annual report for the State and reminded residents that Coffee at the Library will be this Friday, Nov 15th.
- Fire Chief Manahl stated there are 28 fire fighters and some will need to be fitted for gear.
- Clerk Steffen mentioned she will be seeking Council approval regarding the first few items on the agenda.
- Public Works staff member Loftus stated the street sweeper brooms were worn and have been replaced, the Gazebo Park restrooms have been closed and winterized, and new Beacon software has been installed for utility meters.

Ms. Maggie Burger from Speer Financial provided a Tax Increment Financing update to the Council for FY2021.

Moved by Lichty, seconded by Dalton to approve Resolution 2019-32 Tax Increment Financing Indebtedness Certificate submission to County Auditor. TIF request for FY2021 is \$67,792.

Moved by Delong, seconded by Lichty to approve Resolution 2019-34 Transfer for GO Bond Interest Payments. GO Bond interest payments to UMB to equal \$14,412.50 and Farmers State Bank of \$1,805, respectively.

Moved by Dalton, seconded by Delong to approve submission of the FY2019 Urban Renewal Report to the Department of Management. For FY2019, the City received \$56,637 in Tax Increment Financing Revenue for debt service.

Moved by Dalton, seconded by Lichty to approve submission of the FY2019 Annual Financial Report to the Department of Management. For FY2019, the City received \$1,465,963 in revenues and had \$1,437,962 in expenditures.

Moved by Dalton, seconded by Lichty to approve Resolution 2019-33 Part-time Police Chief. Resolution notes wage of \$25/hr for 20 hrs per week as well as offering health and dental

insurance.

Moved by Delong, seconded by Dalton to approve updating the Employee Handbook allowing Public Works Full-Time staff members to be reimbursed up to \$100 annually for safety boot purchases.

Moved by Dalton, seconded by Lichty to approve the first reading of amended ordinance #200 Yield Required ~ Section 65.03. Ordinance will add a yield sign for vehicles traveling south on Carroll Blvd towards E. Donald Drive.

Moved by Dalton, seconded by Lichty to approve waiving the second and third readings of amended ordinance #200 Yield Required ~ Section 65.03.

Moved by Dalton, seconded by Lichty to pass amended ordinance #200 Yield Required ~ Section 65.03 updating the Code of Ordinances of the City of Dunkerton, Iowa 2019.

Moved by Lichty, seconded by Dalton to approve the first reading of amended ordinance #201 Bond Required ~ Section 122.06. Ordinance will repeal section 122.06 from City Code requiring transient merchants to show proof of bond. Per City Attorney, the State Code would apply if an issue arose.

Moved by Dalton, seconded by Delong to approve waiving the second and third readings of amended ordinance #201 Bond Required ~ Section 122.06.

Moved by Lichty, seconded by Dalton to pass amended ordinance #201 Bond Required ~ Section 122.06 updating the Code of Ordinances of the City of Dunkerton, Iowa 2019.

Moved by Lichty, seconded by Richard to approve offering \$18/hr to Brandon Fish for seasonal snow plow help and to allow the same offer to be made to any applicants with comparable qualifications that include Class B CDL with air brakes.

Moved by Dalton, seconded by Lichty to approve repair of dump truck, and replacement of motors for sander, if needed. Repairs not to exceed \$3,300.

Moved by Dalton, seconded by Delong to open the public hearing for the Special Permit request at 826 Sal Avenue. Mr. Tom Duffy would like to add 18 ft onto his existing garage for a total garage dimension of 30 x 48. Total sq footage would be 1,440. Section 155.08, subsection 7 of the Code of Ordinances states that no detached accessory building or structure shall exceed 1,200 sq feet.

Mayor Jessen asked Clerk Steffen if the City had received any written comments either for or against the Special Permit request at 826 Sal Avenue. Clerk Steffen stated the City had not received any letters regarding the Special Permit request. Mayor Jessen asked if anyone in attendance had comments either for or against the Special Permit at 826 Sal Avenue.

Hearing none, moved by Dalton, seconded by Richard to close the public hearing.

Motion by Lichty, seconded by Dalton to approve the Special Permit for 826 Sal Avenue.

The Council discussed creating a committee to review the Restricted Residence District Accessory Structure section of the City Code of Ordinances.

Public Comments:

- None

Mayoral and Council comments:

- Council member Dalton thanked the Veterans for their service.

With no further discussion, Dalton/Delong to adjourn at 7:55 pm.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk