

DUNKERTON CITY COUNCIL met in regular session, **December 10, 2019**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:00 p.m. Council members present: Mark Lichty, Bill Richard, and Brian Roquet. Quorum present. Lichty led the Pledge of Allegiance.

Unless otherwise noted, all actions were passed by affirmative and unanimous vote of the council members present.

Let the record show that the regular Council meeting date was changed from Monday Dec 9, 2019 to Tuesday, Dec 10, 2019 due to a school program conflict.

Consent agenda: Lichty moved, Richard seconded to approve the Consent Agenda by one motion: a) December 10, 2019 Agenda b) Corrected November 11, 2019 Council Minutes Regular Mtg; c) November 2019 Monthly Reports: Clerk Financial Reports, Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Building Permits, Library Stats, and Payment of Monthly Claims.

Department Head Reports:

- Library Dir Wheeler was unable to attend.
- Fire Chief Manahl was unable to attend.
- Clerk Steffen mentioned she has received budget numbers from each department and anticipates 2-3 budget workshops in January.
- Public Works staff member Loftus stated that Public Works is preparing for winter, that lagoon discharge will end Dec. 21, and the chlorine pump check valve was replaced. PW Loftus also stated that he has passed his Water Treatment and Water Distribution certifications and that Public Works staff member Anderson is currently taking the Water Treatment course.

Mayor Jessen congratulated Public Works staff member Daniel Loftus on passing his Water Treatment and Water Distribution certifications on his first try. Moved by Lichty, seconded by Richard to approve appointing Daniel Loftus to Public Works Director.

Moved by Lichty, seconded by Richard to approve payment of Steffen Services invoice for \$3,453.78.

Moved by Richard, seconded by Lichty to approve submitting letter written by City Attorney Peters to the Black Hawk Sheriff's Department regarding patrol coverage, with address changes if needed. Patrol coverage to continue until March.

Ms. Nancy Sires and Ms. LeAnn Bienfang provided the Council with information regarding a Community Garden. Ms. Sires mentioned they would like to start a Community Garden in the spring next to the new sand volleyball courts. Ms. Bienfang mentioned they have used the City of Cedar Falls as a template for a Community Garden in Dunkerton. Currently, they feel an appropriate plot size would be 10 ft by 20 ft. Rules and policies will be developed prior to spring planting. Under consideration is a non-refundable cost of \$25 per plot with a \$25 key fee. The key would allow access to water from a proposed hydrant next to the

garden. The \$25 key fee will be refunded at the end of the season if the key is returned. All financial transactions will be conducted at City Hall. Moved by Roquet, seconded by Lichty to approve Resolution 2019-36 Community Garden. The Council will seek more hydrant bids in the spring.

Council took no action regarding a resident request to waive a late fee penalty. Resident paid late fee prior to Council meeting.

Moved by Lichty, seconded by Richard to approve final payment of \$10,000 to Robert C. Hauptly Construction for Phase 3 of the River Walking Trail.

Public Comments:

- None

Mayoral and Council comments:

- Council member Lichty wished everyone happy holidays.
- Mayor Jessen thanked the Council and City staff for all their hard work and dedication.

With no further discussion, Lichty / Richard to adjourn at 7:20 pm.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk