

DUNKERTON CITY COUNCIL met in regular session, **August 11, 2014**, in the City Hall Council Chambers with Mayor Edward Jessen presiding. The meeting was called to order at 7:00 p.m. Council members present: Robinson, Fuelling, Delong, Belmer and Lichty. Quorum present. Belmer led the Pledge of Allegiance.

Belmer moved, Delong seconded, to approve the Consent Agenda by one motion: a) August 11, 2014 Agenda as listed b) Council Minutes July 7 Regular Mtg; July 25 Emergency Mtg as written c) July 2014 Monthly Reports: Clerk Budget, Clerk Bank Reconciliation, UB Reconciliation, Ambulance, Fire, Police, Building Permits, Library Stats, and Payment of Monthly Claims. Roll call vote: Ayes-All. Motion carried.

Department Head Reports:

- Public Works Director Pierce reported for the City Engineer that there has not been any update on Dunkerton Rd Project.
- Library Director Wheeler stated that the summer reading program has grown and registrations are higher.
- Fire Chief Manahl stated there were 4 calls in July, that there has been a lot of training and the dept received notification that the grant for the fire truck has been denied. The fire department will be hosting a pancake breakfast to help raise funds for the new fire truck.
- Police Chief Schultz said Dunkerton Days went well.
- Clerk Steffen reported that the Street Financial report is due Sept 30 and that she will then start working on the annual report for the city.
- Ambulance Chief Stout said coverage has been tight with only 1-3 members available. They appreciate the help they have received from the fire dept. Training at the airport went well.
- Public Works Director Pierce commented that Dunkerton Days went well and that Picnic in the Park was well attended.

Public Comments:

- DJ Manahl asked if there were any updates regarding the misappropriation of funds issue. Mayor Jessen mentioned there would be information forthcoming.
- Monica Smith stated she had water running through her garage 3 times this year and would like to know what could be done to prevent it. Mayor Jessen stated that Public Works will work on the beehive and burm.
- Tom Adamson praised PW Director Pierce for all the work he does for the city. He commented that Dunkerton Days was great this year; however, he would have preferred the lead car of the parade be more prepped in the future.
- Dan Steffen commented that he felt the golf cart ordinance was rather wordy and confusing to residents.

Clerk Steffen commented she had spoken to surrounding communities regarding their landlord shut off policies and most cities automatically roll rental properties into the landlords name for billing between renters. Most cities did not shut off water unless asked to do so and then would charge the landlord or renter a turn off and/or turn on

fee. Council Member Fuelling motioned and seconded by Belmer to table discussion until additional information could be presented by city attorney Guthrie. Roll call vote: Ayes-All.

Council Member Delong moved and Robinson seconded to approve \$1.00/hr pay raise for Clerk Steffen effective immediately. Ayes: Belmer, Lichty, Fuelling, Robinson and Delong. Nays: None.

Mayor Jessen informed council that Joe Fettkether has withdrawn his proposal to offer a recycling proposal to the city.

Council Member Belmer moved to adopt Resolution 2014-14 regarding Chapman lot infrastructure improvements to facilitate sale of the lots and motion was seconded by Fuelling. Ayes: Robinson, Delong, Belmer, Lichty and Fuelling. Nays: None.

Council discussed whether to donate, recycle or dispose of the old spoke and wheel merry go round and swingset from Charma Park. The Dunkerton Sportsmens Club has expressed interest in the playground equipment and will be able to insure the equipment. Council Member Belmer motioned and seconded by Lichty to approve donating the playground equipment to the Dunkerton Sportsmens Club. Roll call vote: Ayes-All. Motion carried.

Council approved going into closed session for discussion of property acquisition. Ayes: Belmer, Lichty, Fuelling, Robinson and Delong. Nays: None.

Council Member Fuelling motioned to make an offer on the property based on values discussed in closed session. Lichty seconded. Ayes: Robinson, Delong, Fuelling, Lichty and Belmer. Nays: None.

Council Member Fuelling motioned and Robinson seconded approval for going into closed session for discussion of personnel performance. Ayes: Delong, Robinson, Fuelling, Lichty and Belmer. Nays: None.

Based on discussion in closed session, Council Member Fuelling motioned and Robinson seconded to place Police Chief Schultz on unpaid administrative leave pending outcome of investigation. Ayes: Belmer, Lichty, Fuelling, Robinson and Delong. Nays: None.

Mayoral & Council Comments:

- Mayor Jessen stated the city has received a letter from city attorney Guthrie regarding adopting a wind ordinance for the city. Attorney Guthrie will supply sample ordinances for Dunkerton to consider.
- Councilman Fuelling stated that PW Director Pierce had requested an update on the cost of living raise. Councilman Fuelling stated this raise is not a job performance raise which is based on merit but one that companies provide to personnel company wide. In the past, this raise has been given yearly on July 1st. Information re: COLA was requested from the employee handbook.
- Councilman Fuelling also asked if the work done at city hall on Saturday could be elaborated on. Mayor Jessen stated a new computer had been purchased to accommodate changes dictated by Black Hawk County and that Brenda and

Michelle Thompsen were setting up forms required for BHC.

- Councilman Robinson asked if Utility Billing Clerk Kuenstling could be given cell phone reimbursement since he is using his personal cell phone for city use. He requested this be placed on the Sept agenda.
- Councilman Belmer commented that Barb Nesbit's funeral was done nicely and thanked the fire and ambulance departments for their roles.

With no further discussion, Belmer/Fuelling to adjourn at 8:15 p.m. Ayes-All. Motion carried.

Edward A. Jessen, Mayor

ATTEST: Sheila K. Steffen, City Clerk